

Production Stage Manager – SWEENEY TODD

Opera Saratoga • Seasonal

www.operasaratoga.org

Saratoga Springs, NY

In Residence: June

THE POSITION

Opera Saratoga is looking for a self-motivated individual with an extensive amount of opera or stage management experience. The ideal candidate is one who is proficient in reading music, creating running paperwork, overseeing backstage operations, organizing the rehearsal process and are able to do all of this with a professional attitude. Candidates should also possess experience working with varying level of crews, supervising ASM's and working with larger choruses.

The PSM is contracted as a full time resident position for the Summer Festival. For the 2022 Season, he/she/they will be required to be in residence from June 2nd through June 30th. Outside of the resident period, he/she/they complete tasks as needed on a limited basis remotely.

RESPONSIBILITIES:

- Work with OS staff to organize and prepare rehearsal hall
- Prepare and supervise all stage management paperwork
- Maintain an organized and positive rehearsal process
- Communicate all rehearsal needs with appropriate departments
- Supervise two ASMs
- Communicate in a positive and effective manner
- Create and distribute daily rehearsal and performances reports
- Work with schedule to create daily rehearsal schedule
- Maintain all artistic and production value during the run of the production

QUALIFICATIONS AND DESIRED SKILLS

The PSM will bring a strong appreciation of Opera Saratoga's mission and a desire to positively both impact the organization's long-term success and enhance the quality of productions presented by the company. He/she/they must have the following skills and experience:

- 3+ years of experience as a PSM, working in professional opera and/or theater
- Capacity to solve problems and engage in creative thinking to overcome challenges
- Ability to read and understand a musical score
- Well-developed communication skills
- Maturity and understanding of the artistic process and excellent interpersonal, teamwork, and diplomacy skills
- Proven ability to work independently and collaboratively in a fast paced, rapidly changing environment
- Driver's License required

COMPENSATION, TRAVEL AND HOUSING

\$750 per week. Travel to/from Saratoga Springs, NY, and housing during the Summer Residency period is provided.

APPLICATIONS AND INQUIRIES

Please send a resume and cover letter with at least two references that can speak directly to your skill set for this position to: Jennifer Collins Hard, Production Manager, at production@operasaratoga.org.

Only those selected for an interview will be contacted. No phone solicitations please. Applications will be accepted until the position is filled.

Opera Saratoga requires proof of COVID-19 Vaccination including any CDC recommended applicable booster shots in effect by May 1, 2022, as well as to have exhausted any waiting period for full efficacy by the date of arrival at Opera Saratoga

Opera Saratoga is an Equal Opportunity Employer.

ORGANIZATIONAL BACKGROUND

Opera Saratoga serves the communities of Saratoga Springs, the Lower Adirondack and New York State Capital areas by providing access to world-class opera through the production of an annual Summer Festival, as well as year-round activities including extensive educational programs, mentorship of emerging operatic artists, and opportunities for the public to experience opera in both our home theater and non-traditional venues that leverage and embrace the unique cultural, historic, and natural resources of the area.

Formerly known as Lake George Opera, the Company has performed over 90 different fully staged works by over 50 different composers, including thirty-three works by American composers and six world-premiere productions. In July 2014, Lawrence Edelson became Opera Saratoga's Artistic and General Director. Edelson's leadership marked a new chapter in the company's history, with increased emphasis on community partnerships throughout the year, diversification of the company's repertoire, and a reaffirmed commitment to both the presentation of American opera and the mentorship of emerging artists as core activities in the company's programs each season. The 2022 Summer Festival will be the eighth season under his leadership, featuring three productions that will be presented at different venues in the Capital Region: *Sondheim's Sweeney Todd*, *Rossini's Il barbiere di Siviglia*, and *Beecher's Sky on Swings*.